



Town of Madbury
13 Town Hall Rd.
Madbury, NH 03823
Tel: 603-742-5131 Fax: 603-742-2502
adminmadbury@comcast.net

March 19, 2025

The Town of Madbury wishes to engage the services of a design / engineering company to produce a build-ready site plan for a proposed Town Public Works facility.

The facility is to be developed on the same lot as the Town's Transfer Station (Tax Map 8, Lot 4). See attached. An overview of the requirements is provided below.

Proposal Requirements:

1. Provide an initial site plan for a minimum capacity Public Works Facility.
2. Include siting of a simple concrete block salt and sand storage area with each to be 26' W x 36' D.
3. Include siting of a 3-4 bay metal garage-style building, of approximately 100' x 50', capable of handling 6-wheel Dump Trucks with plows attached for maintenance and storage.
4. Provide siting options for future expansion (e.g., additional storage facilities and or garages).
5. Ensure siting of facilities minimizes visual and sound impacts to nearby residential properties.
6. Include any improvements needed to access roads.
7. Include sufficient turning areas for routine delivery of materials.
8. Include parking areas for Public Works trucks and equipment.
9. Include plans to utilize and preserve the surface area of the existing decommissioned landfill and to protect the cemetery on the site.
10. Include a truck washing area.
11. Include stormwater / wastewater management designs / facilities for the overall site and in particular for truck washing, sand /salt mixing storage area.
12. Include materials storage areas (e.g., stump dump, gravel, etc.).
13. Ensure site plan incorporates current Transfer Station siting and operations.
14. Relocate (as needed) the existing Police small arms firing range.
15. Incorporate all utilities and appurtenances needed for the proposed use to include but not limited to septic, drinking water, vehicle washing water, and power.
16. Provide suggestions to secure or monitor the property line in the woods.
17. Provide conceptual and engineering plans and instructions for the preparation of the site and phased construction.
18. Include a listing of all applicable permits and provision to obtain them.
19. Provide a certificate of insurance naming the Town of Madbury.

Selection Criteria:

All proposals received will be considered and will be assessed based on the comprehensiveness of the proposal, including completion timeline, experience, previous performance, adherence to the RFP's specifications, etc.

Submission of Proposals:

The Town must receive proposals by June 24, 2025.

Proposals must be submitted in both hard copy and electronic form.

Submit proposals to the Town of Madbury Public Works Planning Committee through the Madbury Town Administrator at adminmadbury@comcast.net and 13 Town Hall Rd, Madbury, NH 03823.

Limitations:

This RFP does not commit the Town to award a contract, to pay any costs incurred in the preparation of a proposal, or to procure or contract for services or supplies.

The Town reserves the right to accept or reject any or all proposals, or any part thereof, received as a result of this request, or to cancel in part or in its entirety this RFP.

All proposals shall be subject to negotiation prior to award of contract.

Questions:

Direct any questions to the Town of Madbury Public Works Planning Committee through the Madbury Town Administrator at adminmadbury@comcast.net, (603) 742-5131, or 13 Town Hall Rd, Madbury, NH 03823.

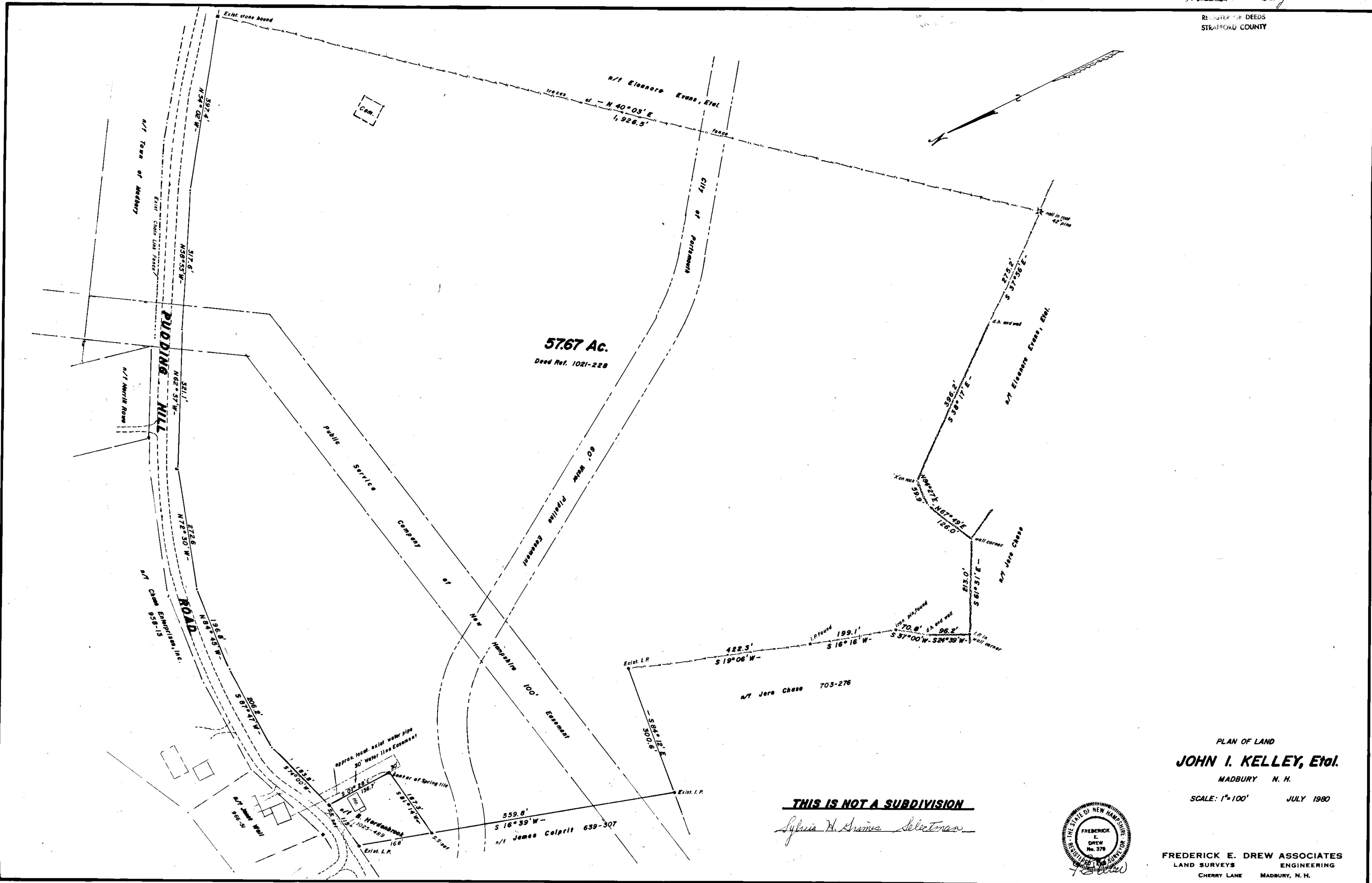
All questions and associated answers will be posted to the Town Website, Public Works Planning Committee. <http://townofmadbury.com/PWPC.php>

The Public Works Planning Committee will hold a site-walk on April 22, 2025 at 10:00 am (rain date April 24, 2025 at 10:00 am) for representatives of any companies interested in submitting proposals. Contact the Town Administrator with your intention to attend.

Attachment: Basic Plot Plan of Transfer Station section of Tax Map 8, Lot 4.

1960 OCT 10 AM 11:53
Louis D. Carey
 REGISTER OF DEEDS
 STRAFFORD COUNTY

PLAN # 21 - 66



57.67 Ac.
 Deed Ref. 1021-228

PLAN OF LAND
JOHN I. KELLEY, Etc.
 MADBURY N. H.
 SCALE: 1"=100' JULY 1960

THIS IS NOT A SUBDIVISION
Sylvia H. Aronson *Secretary*



FREDERICK E. DREW ASSOCIATES
 LAND SURVEYS ENGINEERING
 CHERRY LANE MADBURY, N. H.

PLAN No. A-1204

21-66